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Headteachers: Catherine King & Sarah Weaver

Title: Nursery Assistant

Accountable: Headteacher

Salary: Grade 4.4 £23,114 - Grade 4.5 £23,500 (pro-rata)

Contract: Term Time and Permanent

Job Purpose:

- To participate in providing a stimulating and caring environment in which children's developmental and welfare needs are met
- To provide good quality inclusive care, education and play opportunities for children 2 – 5 years, by supporting a team of childcare staff.

Key Tasks:

In liaison with the Headteacher:

- To contribute to a programme of care, education and play opportunities within the learning environment for children aged 2 – 4 years which fosters children's growth, self esteem and independence
- To be involved in the implementation of relevant school policies
- To work closely with the Family and Community support team and local schools to ensure consistency and continuity of care, education and play opportunities for the children
- To observe and record individual children's development
- To communicate effectively with parents and carers of the children within the setting
- To attend team meetings and inset days as required
- To ensure at all times compliance with OFSTED standards
- To be aware of child protection policy and procedures
- To respect the confidentiality of information received
- To have a commitment to personal and professional development
- To prepare for and receive supervision
- To undertake such other duties as may reasonably be required by the Headteacher such as changing nappies.